

DRAFT

**Minutes of the
Charitable Gaming Board
June 10, 2008 Meeting
Science Museum of Virginia – Discovery Room
2500 West Broad Street, Richmond, VA 23220**

Call to Order

The meeting was called to order by Michael Sheffield, Chair. He welcomed all in attendance and indicated there was a quorum of Board members present.

Board Members in Attendance: Wesley I Crowder, James C. Davis, Clay L. Dawson, Don Fields, Vice-Chair and DeLores E. Ray Wilson.

Board Members Absent: Emmitt Carlton, Ruth Modlin Ellett and Tony Landis.

Moment of Silence – Memory of Morris Rooke

The Chair recognized the April 18th passing of Department of Charitable Gaming employee Morris Rooke. Morris was the Department's Licensing and Regulation Manager and had been with the Department since February 1998. A moment of silence was observed in memory of Morris and his service to charitable gaming.

Approval of the Minutes

Chairman Sheffield asked for a motion to approve the minutes from the March 18, 2008 regular Board meeting. A motion was made, seconded and unanimously approved.

Update from the Commissioner of the Virginia Department of Agriculture and Consumer Services (VDACS) on the July 1, 2008 merge of the Department of Charitable Gaming.

Commissioner Todd Haymore provided the Board with an update on the merger. He explained that Charitable Gaming will remain as a stand-alone division within the Department. VDACS will be assuming all of DCG's financial, administrative, payroll and human resources functions on July 1. No major personnel or other changes are planned for the immediate future and a memo outlining the plan and timeframe for the merger had been sent to the Governor's Chief of Staff, Wayne Turnage. This plan indicated VDACS staff should have the structural review completed by December 1, 2008. Future events are being planned to assist DCG employees with orientation into the VDACS. The Commissioner also introduced Donald Blankenship, the Deputy Commissioner of VDACS.

The Chair asked if there were any questions about the merge. There were no questions from the Board.

Update on Charitable Gaming Rules and Regulations changes approved by the Board on June 5, 2007.

Betty Bowman, Interim Director, reported the Governor had approved the Charitable Gaming Rules & Regulation changes approved by the Board on June 5, 2007.

In addition, she stated that the definitions for “Department” and “Director” needed to be updated to reflect the upcoming merge with VDACS. The proposed changes were indicated in the copies distributed to the Board members and asked for a motion to have these two definitions amended and be placed through the regulatory process on “fast-track”. A motion was made, seconded and approved to update the definitions.

Update on HB 1998 – Electronic Pull-tab Devices

Ms. Bowman provided a presentation on the progress the Department has made with implementing these proposed devices. After the presentation, Ms. Bowman asked the Board for approval to have VDACS prepare, on DCG’s behalf, a formal Request for Information (RFI) to obtain additional information on how management systems would function and their costs. After further discussion, the Chair made a motion for the VDACS to issue a formal RFI for this information by July 1, 2008. A motion was made, seconded and all approved.

2007 Financial Report Information

Betty Bowman presented an overview of the information compiled by the Department from the 2007 Annual Financial reports. These reports were due to the Department by March 15, 2008. Ms. Bowman expressed her appreciation for DCG employees Mike Menefee, Inspection and Training Manager and Carolyn Buko, Audit Administrator for their assistance with compiling information for the presentations, and to Lana Smith, Assistant Director-Operations for doing “double-duty” during the past weeks.

Other Business

Chair Sheffield asked the Board members if they had any other business to discuss. Mr. Sheffield expressed his appreciation to the Charitable Gaming staff for their hard work during some stressful situations these past months. He asked that the next Board Meeting date be changed to October 2nd, since additional information (RFI) on electronic pull-tab devices would not be completed by the previously scheduled date of September 9th. There were no objections to the change in dates.

The Chair asked if any members of the public would like to address the Board. A member of the public inquired about the future of paper pull-tabs versus electronic devices and whether paper would remain an option. Chair Sheffield indicated that it would still be an option.

Adjournment

A motion was made, seconded and unanimously approved to adjourn the meeting. The meeting was adjourned at 11:03AM.

The next regularly scheduled meeting will be at 10:00 A.M. on Thursday, October 2, 2008 at the Science Museum of Virginia.

Submitted by

Pamela S. Doak
Recorder